

**CITY OF OAKLAND CALIFORNIA
REQUEST FOR PROPOSAL (RFP)
FOR THE OAKLAND FIRE DEPARTMENT**

Project Name: RFP for Oakland Fire Department Annual Physical Examinations

Required License: Qualified Medical Service Providers Consultants

Contract Term: Three years with an optional two year extensions.

Services Required: The City of Oakland is soliciting proposals from individuals and/or firms interested in providing annual physical examinations for the Oakland Fire Department. The duties of the contract will be performed under the direction of the Fire Chief or his designee. The Annual Physical Examination consultant will provide medical services and reporting necessary to effectively manage the annual physical examination program.

Pre-Proposal Meeting: Wednesday, August 5, 2009 at 11:30 am in the Skyline Conference Room located on the 3rd floor of the Dalziel Building, 250 Frank Ogawa Plaza, Oakland, CA 94612

Proposals Due: Six (6) copies of the proposal must be received by Friday, August 21, 2009, at 2:00 p.m. Proposals should be addressed to the attention of Nina Morris c/o **Contract Administration, 250 Frank H. Ogawa Plaza, 3rd Floor, Suite 3341, Oakland, California 94612.**

Requests for Proposal are available for pick-up on weekdays from 8:00 a.m. to 4:30 p.m. at the Department of Contracting and Purchasing, Contract Administration Office, located in the Dalziel Building, 250 Frank Ogawa Plaza, Suite 3341, Oakland, CA 94612. There is no fee for this proposal. If mailed \$9.05

The Contractor shall be required to comply with applicable City programs, details of which are presented in project documents and online at http://cces.oaklandnet.com/ContComp/Contract_Admin.asp.

The City Council reserves the right to reject any and all bids.

For project management questions, contact Nina Morris at (510) 238-4055; for contract administration, Nocoasha L. Orduna at (510) 238-3621; and contract compliance, Sophany Hang (510) 238-3723. The City Council reserves the right to reject any and all bids.

LaTonda Simmons, City Clerk and
Clerk of the City Council, (July 31, 2009)